

PERFOMA

Documents Attached:

Sl. No.	Documents	Yes/No
1.	A copy of the PAN card	
2.	Income Tax clearance certificate	
3.	Sales Tax Clearance certificate	
4.	Trade Licence	
5.	Cancelled Cheque	
6.	Mandate form on the company letterhead	
7.	Previous experience and notable printing works	
8.	Bills must be submitted in triplicate.	

QUOTATION:

Sl. No.	Description	Rate in Rupees
1.	<ol style="list-style-type: none">Typing and formatting of content in the following languages:<ul style="list-style-type: none">EnglishHindi (Devanagari script)Bengali (Bangla script)Nepali (Devanagari script)Desktop Publishing (DTP): Page layout, formatting, font styling, and arrangement of multilingual content.Graphic Design:<ul style="list-style-type: none">Designing of the cover page, internal layouts, and section dividers.Insertion of illustrations, photos, student artwork etc.Submission of 2 design cover samples for committee review and approval.Proof Submission & Final Printing:<ul style="list-style-type: none">Compile and provide a printed proof for final review.Incorporate all corrections and again provide the corrected version for approval.After approval deliver the final printed magazines on time.	

