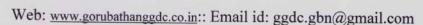


#### GORUBATHAN GOVERNMENT COLLEGE

AT GORUBATHAN, P.O.-FAGU DIST.-KALIMPONG 735231





Notice No:144/GGC/2024

Date: 25/09/2024

### **Notice**

It is hereby notified for general information of all concerned that following Administrative Committees (2024-2025) have been formed for the effective functioning of administrative works and activities.

# Administrative Committees for the session 2024-2025:

### 1. Service Book

Mr. Debesh Mondal, Assistant Professor of Bengali - Convener

Dr. Puja Sashankar, Assistant Professor of Botany - Member

Dr. Saswata Kusari, Assistant Professor of English - Member

## 2. Income Tax & Internal Audit:

Mr. Satrajit Dutta, Assistant Professor of Economics – Convener

Mrs. Sangeeta Yonzon, Assistant Professor of Economics – Jt. Convener

All HoDs – Members

# 3. Pay Fixation, CAS & Arrear:

Dr. Saswata Kusari, Assistant Professor of English - Jt. Convener

Dr. Sandipan Talukdar, Assistant Professor of Zoology - Jt. Convener

Mr. Rajendra Mistry, Assistant Professor of Economics - Member

Dr. Raju Subba, Assistant Professor of Chemistry - Member

Dr. Arun Prasad Rajak, Assistant Professor of Hindi – Member

Dr. Sonam Sherpa, Assistant Professor of Nepali - Member

# 4. West Bengal Health Scheme (WBHS)

Mr. Asin Md. Ansari, Assistant Professor of History - Convener

Dr. Arun Prasad Rajak, Assistant Professor of Hindi - Member

Mr. Pratit Tamang, Assistant Professor of Political Science - Member



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## 5. Internal Complaints Committee (ICC):

Mrs. Arpana Kalden, Assistant Professor of History - Presiding Officer

Mrs. Pemu Tshering Lepcha, Assistant Professor of Political Science - Member

Dr. Puja Shashankar, Assistant Professor of Botany - Member

Mr. Thendup Lama, Librarian - Member

Mrs, Srijana Biswa, Office Staff - Member

Mrs. Champa Lama (Gorubathan Women's Welfare Society) - Member

Student Members -Vacant

#### 6. Grievance Redressal Cell:

Mrs. Pemu Tshering Lepcha, Assistant Professor of Political Science – Convener All Hods – Members

### 7. Equal Opportunity Cell:

Dr. Deepak Kumar, Assistant Professor of Hindi - Convener

Mr. Prashan Kumar Chhetri, Assistant Professor of Botany - Member

MD Ajijur Rahaman, Assistant Professor of History - Member

Mrs. Sangeeta Yonzon, Assistant Professor of Economics - Member

## 8. College Data Management Cell:

Dr. Raju Subba, Assistant Professor of Chemistry – Jt. Convener

Dr. Ritesh Biswa, Assistant Professor of Zoology - Jt. Convener

Dr. Pranish Bomzan, Assistant Professor of Chemistry - Member

Mr. Amrit Sharma, Assistant Professor of Nepali – Member

Dr. Manoj Prasad Rajak, Assistant Professor of Hindi - Member

## 9. College Infrastructure & Development Committee:

Mr Asin MD Ansari, Assistant Professor of History – Convener All HoDs – Members



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#### 10. Central Purchase Committee:

Dr. Sandipan Talukdar, Assistant Professor of Zoology - Convener

All HoDs - Members

Mr. Anupam Khata, Office Staff - Member

#### 11. Tender Committee:

Mr. Rajendra Mistry, Assistant Professor of Economics - Convener

Mr. Prashan Kumar Chhetri, Assistant Professor of Botany - Member

Dr. Pranish Bomzan, Assistant Professor of Chemistry - Member

Mr. Sanarul Biswas, Office Staff - Member

### 12. College Advisory Committee:

All HoDs

Coordinator, IQAC

Secretary, Teachers' Council

- 13. Banglar Uchhasiksha Portal: Dr. Ritesh Biswa, Assistant Professor of Zoology Nodal Officer
- 14. AISHE: Mrs. Sangeeta Yonzan, Assistant Professor of Economics Nodal Officer
- 15. Scholarship: Dr. Sonam Sherpa, Assistant Professor of Nepali Nodal Officer
- 16. Anti-ragging: Mr. Pratit Tamang, Assistant Professor of Political Science Nodal Officer
- 17. RTI: Mrs. Pemu Tshering Lepcha, Assistant Professor of Political Science State Public Information Officer
- 18. ELC: Mr. Pratit Tamang, Assistant Professor of Political Science Nodal Officer
- 19. NSS: Dr. Puja Sashankar, Assistant Professor of Botany Nodal Officer
  - 20. Admission: Mr. Rajendra Mistry, Assistant Professor of Economics Nodal Officer
  - 21. IRINS: Mr. Thendup Lama, Librarian Nodal Officer
  - 22. Student Credit Card: Mr. Thendup Lama, Librarian Nodal Officer
  - 23. Student Credit Card Ambassador: Dr. Pranish Bomzan, Assistant Professor of Chemistry
  - 24. Vaccination: Dr. Ritesh Biswa, Assistant Professor of Zoology Nodal Officer
  - 25. NIRF: Mr. Debesh Mondal, Assistant Professor of Bengali Nodal Officer
  - 26. UPSC: MD Ajijur Rahaman, Assistant Professor of History Nodal Officer



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27. Donation: Dr. Manoj Prasad Rajak, Assistant Professor of Hindi - Nodal Officer

Note: - Dr. Alina Pradhan, Coordinator, IQAC and Dr. Gyanendra Subba, Secretary, Teachers' Council are the advisory members of all Administrative Committees for the session 2024-2025.

The concerned members are hereby informed and are requested to extend their co-operation for the smooth functioning of the above Administrative Committees.

Officer-in-Charge Gorubathan Govt. College Gorubathan, Kalimpong-735231

Officer In-charge Gorubathan Govt. College PO: Fagu, Dist: Kalimpong