



GOVERNMENT OF WEST BENGAL  
OFFICE OF THE PRINCIPAL  
GORUBATHAN GOVERNMENT COLLEGE  
AT GORUBATHAN, P.O.-FAGU  
DIST.-KALIMPONG 735231

Phone No: 03552-255126:: Web: www.gorubathanggdc.co.in:: Email  
id:ggdc.gbn@gmail.com.



Memo No. 80/GGC/2025

Date: 9/4/2025

**NOTICE INVITING TENDER**

Gorubathan Government College invites sealed tenders from experienced and reputed vendors for running the College Canteen for the academic year 2025-26. Preference will be given to local and experienced contractors. Application should be submitted to the college within 21<sup>st</sup> April, 2025 before 12:00 noon. The interested parties are requested to submit their tenders as per the terms and conditions mentioned below:

**Terms & Conditions:**

1. The bidder must have prior experience of at least last 3 years in running a canteen or similar food service.
2. The bidder should hold a valid Trade License, FSSAI certificate, and GST registration (if applicable).
3. The contract will be awarded for an initial period of one year, which may be extended based on performance.
4. The canteen must serve hygienic and affordable food items at reasonable rates approved by the college authority.
5. The contractor shall be responsible for maintaining cleanliness and hygiene in and around the canteen premises.
6. The canteen staff must be well-behaved, wear proper uniforms, and adhere to the college's rules and regulations.
7. Use of commercial LPG cylinders and electrical appliances should comply with safety regulations.
8. The contractor must ensure waste disposal in an environmentally friendly manner.
9. The college reserves the right to terminate the contract in case of unsatisfactory performance, complaints, or violation of rules.
10. The tender must be submitted in a sealed envelope mentioning "Tender for College Canteen" on or before 21<sup>st</sup> April, 2025 at the College Office.
11. The contractor shall not increase the prices of food items during the contract period without prior approval from the college authority.
12. The contractor must ensure that only fresh and quality ingredients are used in food preparation.
13. The canteen shall operate during the college's working hours and any extension of hours must be approved by the college authority.
14. The contractor shall not sublet or transfer the contract to any third party.
15. Regular inspections will be conducted, and any deviation from the agreed terms may result in penalties or termination of the contract.

Interested bidders may obtain further details from the college office during working hours. The college reserves the right to accept or reject any or all tenders without assigning any reason.

*Shaldar* 09.04.2025.  
Officer-in-Charge  
Gorubathan Government College  
PO: Fagu, Dist: Kalimpong.

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### ANNEXURE-I

Inviting subsidized rates of items against free of cost Government Room / Electricity / Water / Security/infrastructure as tabled below for general refreshment of students and staff against condition listed below:

Service to be started on and from 01/05/2025 (for ONE year temporary contract only /till 30/04/2026)

#### Food Items:

1. Veg lunch thali (Rice, Daal, one fry, 2 seasonal veg items)
2. Fish Thali (Rice, Daal, one fry, veg curry, 1 pc Rohu Fish curry)
3. Chicken Thali (Rice, Daal, one fry, veg curry, 2 pcs Chicken curry)
4. Mutton Thali (Rice, Daal, one fry, veg curry, 2pcs Mutton curry)
5. Tawa 'Atta' Roti (Per pc):
6. 2 pcs Bread toast plain/butter/jam (three rates):
7. 1 pc boiled egg:
8. Egg fry/Omlet (one egg):
9. Dim-Pauruti (2 bread)
10. 2pcs Roti and 1 plate sabji:
11. Noodles one plate (Veg)
12. Noodles one plate (Egg)
13. Noodles one plate (Chicken)
14. Egg Roll
15. Veg Roll.
16. Chicken Roll:
17. 3 pc. Puri with sabji/Ghughni:
18. Mixed salad one tea-plate:
19. Mineral Water (1 ltr):
20. Tea (50ml) with Milk:
21. Tea (100ml) with Milk:
22. Tea (50ml) Black without Milk:
23. Tea (100ml) Black without Milk:
24. Coffee black (50 ml):
25. Coffee with milk (50ml):
26. Coffee black (100 ml):
27. Coffee with milk (100ml):
28. Momo (8pc) Veg:
29. Momo (8pc) Chicken:
30. Maggi with egg:
31. Maggi without egg:

*Shalida*  
09.04.2025

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**CONDITIONS:**

- ❖ No use of plastic/polythene made utensils.
- ❖ Only ceramic cup, plate, glass or stainless steel, clean banana leaf on plate allowed.
- ❖ Garbage, waste to be cleared everyday and kitchen and its surroundings must be kept clean all the time.
- ❖ Usage of quality edible oil, masala, butter, sauce, rice and other items must be consulted with the canteen committee.
- ❖ Selling of narcotics/pan/pan masala/gutkha/bidi/cigarette/match box and any alcoholic product is strictly prohibited. If found, strict actions will be taken by authority through police department.
- ❖ Subsidized low rates expected as rooms, electricity, water, security will be provided by college free of costs.
- ❖ Only two/three fibre/wooden tables/stools/benches should be placed for sitting while eating in the front area.
- ❖ All materials, marketing, cooking items, labour, other expenditure to be borne by the agency.
- ❖ Bio degradable hand gloves, head covers to be used both during cooking & serving always.
- ❖ All items are not mandatory everyday and committee will decide day's menu.
- ❖ Paper napkin, general sauces, salt, pepper, pickle sachet should be supplied on demand.
- ❖ Bulk order will be placed at least 48 hours ago.
- ❖ Canteen keys will remain with college security and kitchen/rooms may be opened at 8 am and closed at 6 pm.
- ❖ No food to be carried out of the college or home.
- ❖ No night stay allowed.
- ❖ No preparation of outside orders allowed other than college requirement only.
- ❖ Food/tea etc may be supplied to principal, staff, and faculty room on call.
- ❖ College canteen committee decisions/ instructions are always final in listing everyday or special preparation of items or general canteen management.
- ❖ The agency quoting lowest rate will be called to sign contract papers and function only.
- ❖ Packaged food should not be sold beyond the MRP printed on the label.
- ❖ Menu Chart & Rate chart have to be displayed inside the Canteen.
- ❖ L1 bidder would be selected as per the rates given by the bidders. However, unrealistic rates will not be entertained.
- ❖ Any damage and the cost thereof to the Canteen building, electrical items or furniture will be borne by the vendor.
- ❖ Mention previous working experience (if any)

*Shalidar*  
09.04.2025

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